# APPLYING FOR YOUR BLUE CARD WITH EMMANUEL CITY MISSION



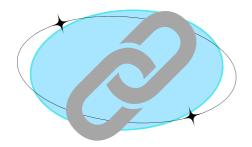
#### WHY DO I NEED A BLUE CARD?

Given the nature of our serving here at Emmanuel City Mission, it is a requirement that all staff and volunteers hold a valid, Positive Notice Blue Card. This is to ensure the safety of all.



#### WHERE CAN I APPLY?

You can apply for a Blue Card Via the Blue Card Services Website. From the Blue Card Services website, you will be able to navigate to the online application process, and register an account.



#### WHAT IS THIS ACCOUNT NUMBER?

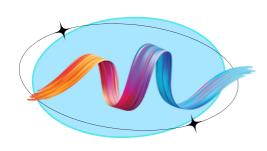
Once you have successfully registered your account and begun the application process, you will be provided with an online account number. You will then need to notify Emmanuel City Mission of this number, providing with it: your full legal name, and date of birth.



#### IS MY APPLICATION COMPLETE YET?

This is the part of the process most volunteers get stuck on, so bare with us. Once Emmanuel City Mission receives your account number & details, our operations team will link you to our organisation. You will soon receive an email or SMS to notify you that you have been successfully linked to ECM. It is then your responsibility to log back into the Blue Card Services Portal and complete your application.

## APPLYING FOR YOUR BLUE CARD WITH EMMANUEL CITY MISSION



### WHEN WILL I RECIEVE THE CARD?

After you have successfully completed all of the steps above, Blue Card Services will receive & process your application. Once completed, Blue Card Services will notify both yourself & Emmanuel City Mission of the outcome.



### WHAT IF I ALREADY HAVE A BLUE CARD OR EXEMPTION CARD?

If you are somebody that already has a Blue Card or Exemption Card, you will also need to be linked to Emmanuel City Mission.

Please provide Emmanuel City Mission with you Blue Card number (including the / and last digit). We will also need your full legal name as is recorded on your card, and date of birth.



#### I NEED MORE HELP

If you are still having difficulties, please feel free to send us an email at: contact@ecm.org.au

If your problem seems to be with the Blue Card services website, please contact Blue Card Services directly on: 1800 113 611.

